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# **Changes to Officeholders**

# **Company Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# **ACN** \_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Date of Change** \_\_\_\_\_\_\_\_\_\_
* Appointment
* Resignation/Removal

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Full Name Date of Birth Address Place of Birth

Suburb Country/State State Postcode \_\_\_\_\_\_\_\_

* Director  Secretary  Alternate Director o Public Officer

 If Appointing Director/Alternate Director DIN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Date of Change \_\_\_\_\_\_\_\_\_\_**
* Appointment
* Resignation/Removal

Full Name Date of Birth Address Place of Birth

Suburb Country/State State Postcode

* Director  Secretary  Alternate Director o Public Officer

 If Appointing Director/Alternate Director DIN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Date of Change \_\_\_\_\_\_\_\_\_\_**
* Appointment
* Resignation/Removal

Full Name Date of Birth Address Place of Birth

Suburb Country/State State Postcode

* Director  Secretary  Alternate Director o Public Officer

 If Appointing Director/Alternate Director DIN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Details of Directors present in the meeting (Full Name)**

Director 1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director 2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director 3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Add more lines if needed)

Name of Director/Secretary to sign ASIC Form \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Chairman of Director’s Meeting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE NOTE The documents supplied to you in satisfaction of an order to appoint a director it is assumed the current directors of the Company have the power to appoint a director. Please ensure that the Company’s current Constitution so provides. If you are in doubt please provide us with a copy of the Constitution**

**Client Details**

By completing this form, you agree to the trading terms and conditions of trustdeed.com.au and acknowledge that trustdeed.com.au will act as the lodging agent for all ASIC forms relating to this order.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Disclaimer - We do not provide legal, accounting or stamp duty advice and therefore take no responsibility for your taxation, legal or other liabilities that may arise from the work we perform on your instructions. We urge you to first obtain legal and accounting advice in relation to your affairs and in particular this transaction.*